

Conditions applicable to all Hirers of 1st Eaton Socon Scout Hut



Terms of Hire

1. The duration of the hire is for the period shown on the booking agreement. The Hirer's right to use the hall and its facilities starts and ends on the dates & times shown on the agreement.
2. The hirer undertakes to ensure that they have an understanding of the Hire Conditions in place at the time of booking. These terms and conditions are made available to the hirer at the time of booking. By proceeding with the booking, the Hirer is deemed to have accepted the terms and conditions.
3. The Hirer undertakes to be present, or arrange for sufficient adult representatives to be present throughout the hiring to ensure compliance with these Hire Conditions.

Payment

4. The Hirer commits to paying a deposit of £100.00, which is required in case of any damage sustained at the scout hut. At the end of the event, the money will be returned to the Hirer's account/cheque will be destroyed if there is no damage. Until the deposit is received, the hiring is provisional and may be cancelled at any time.
5. The payment schedule will be agreed with the hirer and shown on the booking invoice. The hut rental must be paid in advance of the event. Payments should be paid by BACS where possible. Cheques should be made payable to "1st Eaton Socon Scout Group".

Hall Key and Security

6. The hall key is the property of the 1st Eaton Socon Scouts group and may only be used for access to the property at the times shown on the contract. If the key is lost or mislaid the Hirer must notify the Bookings Co-ordinator immediately. If it is necessary to change the locks as a result of loss, the Hirer will be responsible for the costs incurred. No additional keys are to be cut.
7. The Hirer must ensure that the lights have been switched off and the premises are left empty and secure at the end of the booking.

Suitability and warranty of the Hall

8. The Committee does not give any warranty as to the fitness of the hall for any purpose. Hirers are invited to inspect the hall before booking and should verify that it is suitable for their purpose. After that, the Hirer will be held responsible for any damage. No blue-tac, drawing pins, adhesive tape or similar may be used on any painted surface.

Accommodation

9. The number of persons admitted to the premises at any one time, shall not be greater than 80. Tables and chairs are available for use in the hall but must be returned clean to the relevant storage area and not be left out in the rain at any time.
10. The Hirer should ensure that all temporary fittings and fixtures comply with Health & Safety guidelines, and in particular that any decorations used are not a fire hazard. The "Emergency Exit" signs should be kept illuminated at all times.
11. The Premises (including kitchen, kitchen appliances and toilets as appropriate) should be left clean and undamaged at the end of the hire period and all rubbish removed from the site.

Availability

12. The booking is made on the understanding that the hall will be placed at the Hirer's disposal for the date and times shown. Local Authorities have powers to compulsory use the Hall for elections (normally on a Thursday). When this occurs it may be necessary to cancel a booking although every effort will be made to give as much notice as possible.

Restriction

13. The Hirer must ensure that any equipment or electrical appliances brought onto the Premises and used should be certified safe to use and in good working order.
14. No animals whatsoever should enter the kitchen at any time.
15. No alcohol shall be sold on the premises unless the Hirer has obtained an Occasional Licence.
16. Smoking is strictly prohibited anywhere within the hall building or grounds.
17. As our premises are in a residential area, please ensure that all people in attendance at your event take care not to make excessive noise or disturbance late at night.

Parking

18. All vehicles and their accessories/contents are left at their owner's risk. Persons attending functions should be made aware of this.

Accidents

19. The Hirer has charge of the hall during periods of hire or any extensions to that period. It is the Hirer's duty to observe that safe practises are kept at all times. All doors must be kept unobstructed and immediately available for use during the whole time the hall is under the Hirer's control, especially fire exits.
20. Any and every accident or incident affecting the hall or its equipment must be reported as soon as possible to the Bookings Co-ordinator. Any damages will be charged at the replacement value.

Loss/Injury

21. The committee will not accept responsibility for any loss or personal injury caused by negligence of the Hirer.
22. The Scout Hut committee accepts no responsibility for any stored equipment or other property brought onto or left at the premises and all liability for loss or damage is hereby excluded. All equipment and other property, other than that stored on the premises by agreement, must be removed at the end of each hiring period. The scout group may dispose of any such items at its discretion.

Liability

23. The Management Committee will not be responsible for any damage caused to any third party. Hirers should ensure that they have in place all necessary third party insurance cover.
24. The Hirer will not sub-let or use the Premises for any purpose other than that described in their booking application. The premises must not be used for any unlawful purpose or in any unlawful way. The hirer must not do anything or bring onto the premises anything which may endanger the premises or render invalid any insurance policies in respect thereof. No smoking or use of drugs is allowed in the scout hut.
25. Child Protection Policies are the responsibility of the Hirer.
26. The Hirer is responsible for ensuring that any catering company or operator hired to bring equipment such as bouncy castles onto the premises has relevant and appropriate insurance which shall include public liability insurance.

Complaints

27. Any complaint about the committee's agents or employees or other hirers must be put in writing to the secretary of the committee and must not be put or addressed to individuals.